

WELCOME TO
MELTZER PURTILL & STELLE LLC

To help ensure the health and safety of our workplace, we ask that you observe the following guidelines until further notice:

- **Do not enter the office** if you have been exposed to the COVID-19 virus or are exhibiting any symptoms of the virus as outlined by the CDC.
- **Please practice social distancing while in the office.** Keep a minimum of 6 feet from others to help prevent the spread of the virus.
- **Wear a mask.** A face covering that covers the nose and mouth are mandatory in the reception area, hallways and other common areas.
- **Wash your hands.** The CDC recommends washing hands with soap and water for a minimum of 20 seconds. Please do so frequently while in our offices.

Thanks for doing your part to keep us all as safe as possible. Remember, we're all in this together!